

## Registration Form

Please complete the registration form and fax/email to MCI Middle East LLC  
Tel No: +971 (0) 4 311 6300 | Fax No: + 971 (0) 4 311 6301 | Email: [asqmeaconference@mci-group.com](mailto:asqmeaconference@mci-group.com)

### Personal Details

Title: Prof.  Dr.  Mr.  Ms.

First name(s): \_\_\_\_\_ Last name: \_\_\_\_\_

Date of Birth (DD/MM/YY):  15-24  25-34  35-44  45-54  55-64  65+

Company: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_ Nationality: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ Country Code: \_\_\_\_\_ Postal / Zip Code: \_\_\_\_\_

Phone : \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Organisational Type

- Oil and Gas  Construction  Healthcare  Pharma  Food Safety  Service/ Utility  Innovation  Government  Education  HR/Services  
 Others

### How did you hear about this event?

(please select all that apply)

- E- Blast email  Newsletter  Website  Social Media  SMS  Phone call from the organiser  Via Business relation  Other \_\_\_\_\_

### Registration Fees

|                          | Registration Categories | Early Bird<br>13 Mar to 15 Sept 2017 | Late Registration<br>15 Sep to 22 Oct 2017 | Onsite Registration<br>1 - 2 Nov 2017 | Sub Total |
|--------------------------|-------------------------|--------------------------------------|--|---------------------------------------|-----------|
| <input type="checkbox"/> | ASQ Members             | USD 410                              | USD 435                                    | USD 455                               |           |
| <input type="checkbox"/> | Non-Members             | USD 485                              | USD 510                                    | USD 535                               |           |
| <input type="checkbox"/> | Students                | USD 260                              | USD 285                                    | USD 310                               |           |
| <input type="checkbox"/> | Government              | USD 410                              | USD 435                                    | USD 455                               |           |

- Registration Fees entitles participants to attend all the conference sessions, symposiums, exhibition, coffee breaks and daily lunch.

\*\* For administrative purposes, a copy of ID is required as proof in order to avail the registration fee for a student

**Total Registration Fees** \_\_\_\_\_ USD

| Service       | Day | Date | Price per person | No. of persons | Sub Total |
|---------------|-----|------|------------------|----------------|-----------|
| VISA Service* |     |      | USD 165          |                |           |

\*After submitting the complete registration form and paying the fees, the conference organizer will send a confirmation for the registration and a visa application form. Visa issuance is subject to approval from Dubai Immigration. To avail Visa Service, booking of the hotel through MCI Middle East LLC is mandatory. Your visa application must be made by the **15 October 2017**.

**Total Visa Fee** \_\_\_\_\_ USD

## Airport Transfers

|                          | Transfer             | Date of arrival / departure | Flight No. | Flight time | Price per person | No. of persons | Sub total |
|--------------------------|----------------------|-----------------------------|------------|-------------|------------------|----------------|-----------|
| <input type="checkbox"/> | DXB Airport to Hotel |                             |            |             | USD 65           |                |           |
| <input type="checkbox"/> | Hotel to DXB Airport |                             |            |             | USD 65           |                |           |

**Total Airport Transfers** \_\_\_\_\_ **USD**

## Hotel Accommodation

|                          | Hotel             | Single room per night | Double room per night | Check in date (dd/mm) | Check out date (dd/mm) | No. of nights | Sub Total (USD) |
|--------------------------|-------------------|-----------------------|-----------------------|-----------------------|------------------------|---------------|-----------------|
| <input type="checkbox"/> | Dusit Thani Dubai | USD 190               | USD 210               |                       |                        |               |                 |

- Hotel rooms are booked on a first come first serve basis. To guarantee a hotel reservation, a compulsory payment through bank transfer or credit card. Bookings will be subject to availability only at the time of reservation.
- For your convenience all hotel rates include Buffet Breakfast, WIFI internet, 10% municipality fee and 10% service charge, tourism dirham of AED 20.
- Hotel Check in: 14.00 hrs; Check out: 12.00 hrs. In case of early check in, we would kindly request you to pre-book your room to one night prior.
- Please note that the deadline for guaranteed room reservations is **(30 Sept 2017)**. Requests for room reservations after this deadline can only be handled upon availability and with credit card guarantee.

**Total Hotel Accommodation** \_\_\_\_\_ **USD**

## Terms & Conditions

- Registrations are confirmed only upon payment receipt.
- Registration fee apply as per the date of payment.
- If the payment is made within 10 days to the event date, a proof of payment or a credit card/letter of guarantee will be required.
- Should your payment not be received 10 days prior to the event date, the Event Organizer reserves the right to cancel your pre-registration.
- If you cannot attend the event, we are happy to accept a substitute delegate until **22 October 2017**. After this date, name changes can only be coordinated onsite with a fee of USD 20.00 or AED 75.00 per name changed

## Cancellation & Refunds

- 100% refund - cancellation 30 days (**1 October 2017**) before the event date with a deduction of administrative fee of USD 100.00 or AED 365.00
- No refund - 100% cancellation fee will be charged for any cancellations 30 days prior to the event date.

## Payment Mode 1

### Bank Transfer

|             |  |
|-------------|--|
| Beneficiary | MCI Middle East LLC  |
| Account     | AED - 1011233252601 / IBAN - AE200260001011233252601<br>USD - 1021233252602 / IBAN - AE280260001021233252602 |
| Bank        | Emirates NBD   |
| Address     | P.O. Box 11954, Al Souk Branch, Dubai, U.A.E.  |
| Swift Code  | EBILAEAD   |

\* Please indicate your name, your reference number and **ASQ MEA 2017** against remittance reference enabling our bank to accurately locate your payment.

## Payment Mode 2

### Credit Card Payment Authorization

Amex, Visa and MasterCard are accepted.

I hereby authorize MCI Middle East LLC to debit my credit card as follows

Visa  MasterCard  Amex  Credit card number:                 Expiry Date: /

Credit Validation code (3 digits on reverse of your credit card):    Grand Total USD:

Credit card holder's name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please fax or email a copy of both sides of the credit card including your passport copy to: MCI Middle East LLC P.O. Box 124752, Dubai. Fax: +971 4 311 63 01

Email: [asqmeaconference@mci-group.com](mailto:asqmeaconference@mci-group.com)

Payment is settled in USD according to the exchange rate of the day when the above credit card is debited by MCI.

## Contact Details

MCI Middle East LLC (Conference Secretariat)

Address: P.O. Box 124752 | Dubai, United Arab Emirates | Phone : + 971 (0)4 311 6300 | Fax : + 971 (0)4 311 6301 | Email: [asqmeaconference@mci-group.com](mailto:asqmeaconference@mci-group.com)

